

Hot Topics in Employment Law: Social Media; the Intersection of HIPAA and the NLRB; and Everyday Challenges

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Responsive 24/7

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Social Media

presented by Cynthia L. Effinger

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"As soon as I text, IM, tweet, and update my status to 'getting right down to it,' I'll get right down to it."

Understanding the major sites:



Facebook: “I love cookies.” (social networking)



YouTube: “Watch me eat these cookies.” (video)



Twitter: “I should make cookies.” (microblog)



LinkedIn: “I own a cookie business.” (professional networking)



Foursquare: “This is where I’m eating cookies.” (check-in)



Pinterest: “Here’s a cookie recipe.” (boards)



Instagram: “Here’s a picture of cookies.” (photos)



Blog: “My personal experience with cookies.” (personal webpage)

Social Media Policies & Freedom of Speech

- 1) How many of you have a social media policy at your business?
- 2) How many of you have ever had to discipline an employee regarding social media?

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Social Media Policies & Freedom of Speech

PUBLIC EMPLOYERS (Government hospitals or other government programs)	PRIVATE EMPLOYERS (Adult Day Service Providers)
Protected by 1 st amendment	No constitutional duty, but subject to NLRB & state law
Right to speak on matters of “public concern & interest”, but balanced against employer’s right to avoid disruption & efficiency	NLRA allows for employees to communicate in “concerted manner” w/ respect to “terms & conditions” of employment
Speech made pursuant to official duties is not protected; not acting as a citizen	Can have discussions for the employees’ “mutual aid”

Social Media Policies & Freedom of Speech

The National Labor Relations Act (“NLRA”) protects union activity.

In addition, it also provides protection to “other concerted activities” for purposes of “mutual aid or protection.”

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What is “concerted activity”?

- Engaged in with or on the authority of other employees, not solely by and on behalf of the employee himself (i.e., personal lamenting/gripping is not protected).
- Individual action “seeking to initiate or to induce or to prepare for group action.”
- Individual action “bringing truly group complaints to the attention of management.”

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How does this NLRB standard apply to social media? Do we even know what “speech” on social media is?



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Social Media Policies & Freedom of Speech

The National Labor Relations Board (“NLRB”) is heavily scrutinizing employers’ social media policies.

- May 30, 2012: NLRB’s 3rd operational memorandum on the use of social media in the workplace issued. Report includes details about 6 policies that they considered unlawful because they were overbroad and only 1 that was found to be lawful under the Act.

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Provisions found to be **unlawful** in the 3rd memorandum:

“Don’t release confidential guest, team member or company information.”

“...you must also be sure that your posts are completely accurate and not misleading and that they do not reveal non-public company information on any public site.” (financial information of the company, personal information about another employee, such as their performance)

Prohibiting generally the posting of photos, music, videos, quotes, and personal information of others without obtaining the owner’s permission, and **from using the employer’s logo or trademarks even for non-commercial use.**

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“Offensive, demeaning, abusive or inappropriate remarks...”

“Think carefully about ‘friending’ coworkers...”

“Report any unusual or inappropriate internal social media activity to the system administrator.”

“Don’t comment on any legal matters, including pending litigation or disputes.”

“Don’t make any comments about [employer’s] customers, suppliers, or competitors that might be considered defamatory.”

“...avoid harming the image and integrity of the company.”

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What about if you include a “savings clause” in your contract?

Example:

“National Labor Relations Act. This policy will not be construed or applied in a manner that improperly interferes with employees’ rights under the National Labor Relations Act.”

Does this remedy any unlawful provisions?

Yes or No (show of hands)

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No! A savings clause is not enough –
“employees would not understand from this disclaimer that protected activities are in fact permitted.”

So, what is considered **lawful** in the memorandum?

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“...harassment, bullying, discrimination, or retaliation that would not be permissible in the workplace is not permissible between co-workers online...”

“No unauthorized postings: users may not post anything on the Internet in the name of [employer] or in a manner that could reasonably be attributed to [employer] without prior written authorization from the President or President’s designated agent.”

“...any opinion or statement as the policy or view of the [employer] or of any individual in their capacity as an employee or otherwise on behalf of [employer].”

“Maintain the confidentiality of [employer] trade secrets and private or confidential information.”

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A few things you (seemingly) can prohibit:

Threats of violence

Unlawful discrimination or harassment

Disclosing trade secrets

Falsely impersonating as someone else in the company

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Takeaway from the 2012 memorandum:

The opinions of what is lawful and unlawful are not law! It remains to be seen to what extent courts will support NLRB's interpretations on social media policies. However, the NLRB is making this a top enforcement priority and employers should proceed with **extreme caution** when drafting policies.

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Best Practices

- 1) Do not use blanket restrictions in your social media policy (i.e., “Do not discuss company matters online” or “Refrain from talking negatively about coworkers.”).
- 2) Do address specific issues. For example, state that no trade secrets may be posted or ban coworkers from making threats to coworkers on social media.
- 3) Never ask for an employee’s social media passwords!
- 4) Be consistent in enforcement to avoid a discrimination claim.

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Social Media in Health Care

Social media has many important uses in the industry for both providers and patients, but it can be a legal landmine.



“I don’t know which doctor to choose. One has more friends on Facebook, but the other one just retweeted my message.”

Social Media in Health Care

Uses for PROVIDERS

Increase brand awareness

- “Sharing Mayo Clinic” blog
- LinkedIn
- Twitterdoctors.net
- Introducing yourself through video

Professional training and connecting with other physicians

- Sermo, Ozmosis allow physicians to submit cases for community discussion
- Doximity—private network for physicians

Making public announcements/campaigns

- CDC uses Facebook and other platforms to inform public of flu outbreaks

Uses for PATIENTS

Health & wellness information , connect with other patients

- WebMD Community
- “Sharing Mayo Clinic” blog

Finding a provider or a treatment plan

- FacetoFace Health
- Healthgrades.com

Personal health records

- PatientsLikeMe
- MedHelp

Social Media in Health Care

facebook   

 **Nancy Birkhead Clark** [Find Friends](#) [Home](#) 





FSU College of Medicine Alumni & Friends
707 likes · 14 talking about this · 307 were here

 **Liked**

 **Message**

Medical School · University · Medical & Health

At the Florida State University College of Medicine, we are interested in producing physicians and scientists who are caring practitioners of both the art and science of medicine.

 **Photos**

 **707**

Likes

 **Tallahassee**

Map

 **2**

Events

About

Photos

Likes

Map

Events

Create a Page

Sponsored

The 1 event not to miss!

 **#1 for everyone sales event**

Find great deals on a Toyota at the Toyota #1 For Everyone Sales Event. Hurry in today.

The Reinvented 2012 Camry



Thirty years have all led up to this. Check out the reinvented 2012 Camry, with more technology and safety features than ever before.

Now

February

2012

20

Social Media in Health Care

The screenshot shows a web browser window displaying Dr. Mehmet Oz's Twitter profile. The browser's address bar shows the URL <https://twitter.com/DrOz>. The Twitter interface includes a navigation bar with links for Home, Connect, Discover, and Me, along with a search bar and settings icon. On the left sidebar, there are links for Tweets, Following, Followers, Favorites, and Lists. The main profile area features a large header image of Dr. Oz, his profile picture, name, handle @DrOz, and bio: "Cardiac Surgeon and Host of The Dr. Oz Show, New York, NY · doctoroz.com". Below this, statistics show 3,643 tweets, 70 following, and 3,059,021 followers. A "Following" button is visible. A section titled "Followed by" lists "Huffington Post, Rachael Ray Show, Oprah Winfrey and 11 others". The "Tweets" section shows two recent tweets from Dr. Oz, both posted 18 hours ago. The first tweet asks about Instagram lovers and includes a link. The second tweet is a health tip about cinnamon. At the bottom left, a "Who to follow" section suggests "brandon daulton" and "Jen Jabroski".

Dr. Mehmet Oz (DrOz) on Tw x

Twitter, Inc. [US] <https://twitter.com/DrOz>

Suggested Sites Web Slice Gallery Imported From IE

Home @ Connect # Discover Me Search

Tweets

Following

Followers

Favorites

Lists

Tweet to Dr. Mehmet Oz

@DrOz

Photos and videos

Dr. Mehmet Oz @DrOz

Cardiac Surgeon and Host of The Dr. Oz Show
New York, NY · doctoroz.com

3,643 TWEETS 70 FOLLOWING 3,059,021 FOLLOWERS

Following

Followed by Huffington Post, Rachael Ray Show, Oprah Winfrey and 11 others.

Tweets All / No replies

Dr. Mehmet Oz @DrOz 18h

How many of you are Instagram lovers? Follow the official Dr. Oz account for some of my favorite pictures. bit.ly/14XAuOL

Expand

Dr. Mehmet Oz @DrOz 18h

Try a half teaspoon of cinnamon for a quick, inexpensive way to help boost your metabolism and burn calories. #OzTip

Expand

Who to follow · Refresh · View all

brandon daulton @bdiddy923

Followed by Jen Jabroski and oth...

Follow

Social Media in Health Care

The screenshot shows a web browser window displaying the YouTube channel for AmerMedicalAssn. The browser's address bar shows the URL www.youtube.com/user/AmerMedicalAssn/videos. The YouTube interface includes a search bar, an 'Upload' button, and a user profile for hannahbhodges@gmail.com. The channel banner features a blue star logo and the website ama-assn.org. The channel name 'AmerMedicalAssn' is prominently displayed, along with a 'Subscribe' button and a subscriber count of 460. The 'Videos' tab is selected, showing a grid of video thumbnails. The first video is titled 'Dr. Pellegrino's career was marked with distinction.' with 181 views, posted 1 month ago. Other videos include 'AMA Innovations in Medicine: Theresa Rohr...' (100 views, 2 months ago), 'AMA Innovations in Medicine: Howard Bauch...' (237 views, 2 months ago), and 'Advocacy Conference' (2:57). The right sidebar lists related channels such as Stratfor, WithTheEconomist, IMReport, National Women's..., and University Health S..., each with a 'Subscribe' button. The left sidebar shows the user's account name, 'Watch Later', 'Watch History', 'What to watch', 'My subscriptions', and 'Social' links, along with a 'SUBSCRIPTIONS' section with an 'Add channels' button and a list of categories like Popular on YouTube, Music, Sports, Gaming, Movies, TV Shows, News, Live, and Spotlight.

hannahbhodges@gmail.com

Watch Later

Watch History

What to watch

My subscriptions

Social

SUBSCRIPTIONS

+ Add channels

- Popular on YouTube
- Music
- Sports
- Gaming
- Movies
- TV Shows
- News
- Live
- Spotlight

Browse channels

Manage subscriptions

AmerMedicalAssn

Subscribe 460

Videos Discussion About

Uploads Date added (newest - oldest)

Dr. Pellegrino's career was marked with distinction.

181 views 1 month ago

AMA Innovations in Medicine: Theresa Rohr...

100 views 2 months ago

AMA Innovations in Medicine: Howard Bauch...

237 views 2 months ago

Advocacy Conference

2:57

Grace Terrell, MD

43:55

Patricia Cady Winkler, MD, MPH

43:44

Related channels on YouTube

- Stratfor Subscribe
- WithTheEconomist Subscribe
- ACP IMReport Subscribe
- National Women's ... Subscribe
- University Health S... Subscribe
- TOPIC Medicare Subscribe


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Pikeville Medical Center - Pike

https://foursquare.com/v/pikeville-medical-center/4b6867f1f964a5207b762be3

Suggested Sites Web Slice Gallery Imported From IE

foursquare I'm looking for... Lexington, KY LOG IN SIGN UP






Pikeville Medical Center

Hospital, Embassy / Consulate, and Medical Center in Pikeville
911 Bypass Rd (at Hospital Rd)
Pikeville, KY 41501 →

Hours: **Likely open** (See when people check in)

Total Visitors	Total Check-ins
182	890





 SAVE


<http://4sq.com/csJV0G>

SHARE

See which of your friends have been to Pikeville Medical Center.

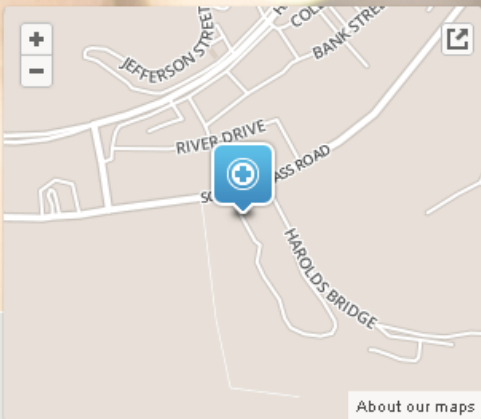
 Megan Imel, Patrick Justice and 71 other friends use Foursquare.



 Sign up with Facebook


 or [Sign up with email](#)

Log in to leave tips at this venue!




About our maps


More Like Pikeville Medical Center



Walmart Supercenter
6.8 254 Cassidy Blvd



University Of Pikeville
147 Sycamore St



Hampton Inn Pikeville
831 Hambley Blvd

[See more similar places »](#)

Places people like to go after Pikeville Medical Center

3

Social Media in Health Care

Getting it right: The Mayo Clinic Center for Social Media

- Gold standard for use of social media by health care organizations.
- Entire center dedicated to social media—facilitating use of SM for other hospitals, professionals, and patients.
- Most popular medical provider channel on YouTube and more than 550,000 “followers” on Twitter, as well as an active Facebook page with over 380,000 connections.
- News Blog, Podcast Blog, and *Sharing Mayo Clinic*, a blog that enables patients and employees to tell their Mayo Clinic stories.
- Mayo has also used social media tools for internal communications, beginning in 2008 with a blog to promote employee conversations relating to the organization's strategic plan, and including innovative use of video and a hybrid “insider” newsletter/blog.

Social Media Health Network

Home Register Calendar MCCSM Learning Members Community Activity Lists

Digital Informed Consent Could Speed, Streamline Medical Research

Posted on **August 29th, 2013** by [Lee Aase](#)



Obsolete notions of the appropriate process for informed consent are among the main obstacles to social networking platforms achieving their potential in facilitating medical research. Moreover, they prevent their

Virtual Tours



Arizona

Navigate Mayo Clinic's [Arizona campuses](#) using 3D maps and view 360-degree panoramas or pictures of various areas on each campus.



Virtual Tours - FL

Navigate Mayo Clinic's [Florida campus](#) using 3D maps and view 360-degree panoramas or pictures of various areas on each campus.



Virtual Tours

Navigate Mayo Clinic's [Minnesota campuses](#) using 3D maps and view 360-degree panoramas or pictures of various areas on each campus.



Support Mayo Now

Mayo Clinic offers online services to patients, health personal environment available from any location.

Print Email Page

Physicians Outside Mayo Clinic

[Practice Sign Up](#) | [Contact Information](#) | [Send Us /](#)

For Medical Professionals

Mayo Clinic Online Services for Referring Physicians is offered to enhance interactions with Mayo Clinic.

<http://network.socialmedia.mayoclinic.org/>

Social Media in Health Care

How To Make It Work For You:

Define your goals (more clients, wider understanding of services, name recognition, engage patients on a more personal level).

Determine the time you are willing to dedicate (SM is 24/7). What are your staff's capabilities and how open are they to SM?

Get executive support – everyone has to be on board to make SM successful.

Appoint a SM spokesperson who understands SM outlets and the company's message.

Determine your message and create a unified image across all sites.

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How To Make It Work For You:

Don't expect results overnight...it takes time to establish an online presence. You must post consistently and make posts relevant.

- Measuring progress and results can be achieved through tools. Some are free and some are fee based: HubSpot, Website Grader, Twitter Grader, Facebook Grader, Facebook Insights, Unilyzer, Raven, Hootsuite, SocialOomph, Manage Flitter, Google Alerts, Google Trends, Social Mention.
- Once a SM presence is established, it has to be **monitored!** Don't underestimate power of one negative post. Must react quickly, but professionally. Have a crisis plan in place!

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How to *not* handle a social media crisis:



Amy's Baking Company Bakery Boutique & Bistro · 15,092

like this
21 hours ago · 🌐

👍 Like

This is Samy. I am keeping note of all names here. We will be pursuing action against you legaly, and against reddit and yelp, for this plot you have come together on. you are all just punks.

Like · Comment · Share

💬 56



Amy's Baking Company Bakery Boutique & Bistro · 15,133

like this
21 hours ago · 🌐

👍 Like

WE ARE NOT FREAKING OUT. WE DO NOT CARE ABOUT A "WITCH HUNT" I AM NOT A WITCH. I AM GODS CHILD. PISS OFF ALL OF YOU. FUCK REDDITS, FUCK YELP AND FUCK ALL OF YOU. BRING IT. WE WILL FIGHT BACK.

Like · Comment · Share

💬 117



Amy's Baking Company Bakery Boutique & Bistro · 15,155

like this
19 hours ago · 🌐

👍 Like

You people are all shit. Yelp shit, Reddits shit. Every shit. Come to here, I will fucking show you all.

Like · Comment · Share

💬 245



Amy's Baking Company Bakery Boutique & Bistro · 15,157

like this
19 hours ago · 🌐

👍 Like

You are all little punks. Nothing. you are all nothing. We are laughing at you. All of you, just fools. We have God on our side, you just have your sites.

Like · Comment · Share

💬 395



Courtney Nush Are you taking reservations for lunch tomorrow?

Like · Reply · 👍 2,027 · 20 hours ago via mobile

^ Hide 116 Replies



Amy's Baking Company Bakery Boutique & Bistro WE DONT LET SLUTTY BITCHES LIKE YOU HERE.

Like · 👍 416 · 20 hours ago

🔍 EXPAND

Social Media in Health Care

How To Make It Work For You:

Ownership Concerns:

- Include provision in your social media policy that all accounts are the exclusive property of the company.
- Designate one person in charge of accounts, but have set passwords that are known to the owner or manager of the business.
- Include statement on all social media accounts that the account is the property of the company and does not express the views or opinions of any individual.
- Plan for what will happen to the social media accounts in the event the company breaks up by including provision in the Operating Agreement.

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Getting it wrong...

- A nurse who posted a patient's picture and chart on his Facebook page because he thought it was "funny" and since it was "only Facebook," there was no real harm in it.
- Emergency room personnel who posted pictures on the Internet of a man being treated for fatal knife wounds.
- A doctor who asked a patient on a date after seeing her profile on a dating website.
- A Rhode Island doctor was fired from the hospital and reprimanded by the Medical Board after she posted on her Facebook page about a long day at work. She never referred to the patient's name but gave out enough details about the injuries to allow others to guess who it was.

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- 1) How many of you know of an instance when someone has made an inappropriate health-care related post on social media?
- 2) Did you ask them to remove it? Did you report it?

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Liability & Risks When Using Social Media

- HIPAA Privacy and Security rules
- Professional responsibility codes (professional society codes of ethics)
- State regulations promulgated by boards of registration in medicine
- Malpractice liability for professional advice rendered via social media
- Federal Trade Commission liability under rules for failure to disclose a financial relationship in conjunction with an online rating, review or other commentary



Sherry Reynolds @Cascadia

2h

Via@mashable: Live Tweeted Brain Surgery Reached 14.5 Million People - on.mash.to/lloV1b #HCSM ^was patient paid for marketing?

[Collapse](#) [Reply](#) [Retweet](#) [Favorite](#)

11:42 AM - 11 May 12 via Twitter for iPad · Details

Social Media in Health Care

Use of social networking sites can result in HIPAA violations, even if the user had *no intention* of exposing private information.

- Nurses using Facebook to talk about shift change updates—providing general patient information so that nurses can prepare for the shifts.
- Posting a picture online of an unusual medical condition, even if the person cannot be readily identified from the picture.
- Tweeting about a patient who is a no-show during a certain appointment time.

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State medical boards can discipline physicians for:

- Online misrepresentation of credentials
- Online violations of confidentiality
- Failure to reveal conflicts of interest online
- Depiction of intoxication (ie, pictures)
- Discriminatory language
- Derogatory remarks about a patient

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Social media moves faster than we can prepare for, but some are trying to find ways to make it compliant with existing regulations and standards.

For example, Novarus Healthcare, a mobile solution development company, is developing a confidential and proprietary mobile technology platform that proactively monitors social media sites for HIPAA violations to allow providers to meet the developing challenges presented by the use of SM. *But until then...*

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You MUST Have a Social Media Policy!

Resources:

Federation of State Medical Boards: Guidelines for Appropriate Use of Social Media (April 2012)

- <http://www.fsmb.org/pdf/pub-social-media-guidelines.pdf>

AMA Policy: Professionalism in Use of Social Media

- <http://www.ama-assn.org/ama/pub/meeting/professionalism-social-media.shtml>

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A Scenario

Great Care Hospital has its own webpage, www.greatcarehospital.com. They have a Patient Connect page where patients can write about the care they received while at the hospital. One patient doesn't write about her experience, but instead asks, "Is it okay for pregnant women to go swimming? I'm a patient of Dr. Tech-Saavy."

Dr. Tech-Saavy is alerted to the question and responds to the comment on the site by advising, "I would not recommend it since you have low placenta and are so close to your due date. Also, accidental swallowing of chlorine water can be fatal."

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A Scenario

Nurse Duh sees Dr. Tech-Saavy's comment on the hospital webpage. She does not suggest he remove the comment, but instead replays the incident on her own Facebook. She writes, "Dr. Tech-Saavy is an idiot! No wonder he has been sued for malpractice three times! As the staff relations advisor, it is my recommendation that Dr. Tech-Saavy be fired. If he's not, I am going to punch him in the face next time I see him making his rounds! Not only is he stupid, he's also horrible to us nurses and never provides the correct information about patients."

Nurse Duh is ***not*** the staff relations advisor and she has no say in who is fired at the hospital.

Nurse Geez sees Nurse Duh's post and writes, "Haha! I agree, he's the worst! What time is your ER shift over? Is Old Wheezy Man still there? I can't handle his whining any more tonight!"

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A Scenario

Nurse Duh's Facebook profile picture is a picture that 'Old Wheezy Man' (a 80-year old patient suffering from emphysema) took on his Iphone. Nurse Duh is his favorite nurse and he wanted a picture with her, but there are also other patients in the background who were unknowingly photographed.

Dr. Tech-Saavy gets wind of the Facebook post (even though it's a private account) and fires Nurses Duh and Geez for making negative comments about hospital employees.

Discuss the implications.

- Freedom of speech concerns? "Concerted activity?"
- Privacy concerns? Bad medical advice?
- Photographs by patients? What can you do about them?
- Should Dr. Tech-Saavy have responded at all to the comment? If so, how?

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Questions?

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Classifying Workers

presented by Jaron P. Blandford

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Classifying Workers

2012:

7,064 FLSA cases filed (record high)

DOL's Wage & Hour Division collected highest level of back wages ever owed to employees (\$280 million)

Increasingly more likely to be sued for wage-hour violations than any other employment claim

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Why these claims are so dangerous:

1) Wage-hour mistakes can be replicated many times over, leading to numerous claims or a potential collective action.

2) Ill intent does not have to be proved by Plaintiff...if you did not comply with the law, you're in trouble.

3) Penalties are steep.

Under federal law, an employer that fails to pay overtime is liable for (1) at least 2 years of back wages, 3 years if the violation is willful (2) liquidated damages that often equal to amount of back pay, and (3) employee's attorney fees & costs.

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Classifying Workers

3 Common Misclassification Mistakes:

- 1) Misclassifying employees as exempt from overtime pay.
- 2) Misclassifying workers as “independent contractors” rather than employees.
- 3) Misclassifying workers as unpaid “interns” or “volunteers” rather than paid employees.

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[M C B R A Y E R]
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ATTORNEYS AT LAW

Classifying Workers

Is the employee entitled to overtime?

Under the Fair Labor Standards Act (“FLSA”) and most state laws, certain employees *must* be paid time-and-a half their regular rate of pay for any hours worked over 40 hours per workweek.

Burden on employer to show that exemption applies.

- Title does not matter (“manager” or “supervisor”)
- Expected or assumed job duties matter very little

Exemption is determined by (1) which duties the employee *actually* performs; and (2) in many cases, whether employee is paid on a salary basis.

Remember, if the state has its own overtime laws, employer must meet both requirements to avoid overtime liability.

Responsive 24/7

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ATTORNEYS AT LAW

Classifying Workers

Is the employee entitled to overtime?

Common exemptions:

1. Executive

- a. employee's primary duty is management of the enterprise in which the employee is employed, or of a customarily recognized department or subdivision thereof; *and*
- b. the employee customarily and regularly directs the work of 2 or more other full-time employees; *and*
- c. The employee has the authority to hire/fire other employees, or the employee's suggestions and recommendations on hiring/firing/promotion/status change are given particular weight.

Responsive 24/7

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Classifying Workers

Is the employee entitled to overtime?

Common exemptions:

2. Administrative

- a. Employee's primary duty is the performance of office or non-manual work directly related to the management or general business operations of the employer or the employer's customers; *and*
- b. the employee's primary duty includes the exercise of discretion and independent judgment respecting matters of significance.

Responsive 24/7

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Classifying Workers

Is the employee entitled to overtime?

Common exemptions:

3. Professional

- a. Employee's primary duty is the performance of work requiring knowledge of an advanced type (defined as predominately intellectual in character & requires the consistent exercise of discretion & judgment) in a field of science or learning customarily acquired by a prolonged course of specialized intellectual instruction; *or*
- b. Employee's primary duty is the performance of work requiring invention, imagination, originality or talent in a recognized field of artistic or creative endeavor.

Responsive 24/7

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Classifying Workers

Is the employee entitled to overtime?

Executive, administrative and professional all require that the employee is paid on a “salary basis.”

- Regularly receives each pay period on weekly or less frequent basis;
- Predetermined amount (of at least \$455 per week) constituting all or part of employee’s compensation;
- Which amount is not subject to reduction because of variations in the quality/quantity of the work performed.

Responsive 24/7

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Classifying Workers

Is the employee entitled to overtime?

Very limited number of reasons why employers can deduct a portion of an exempt employee's salary. Some allowable reasons for reduction are:

- Full-day absences for personal reasons, other than sickness or disability;
- Partial and full-day absences taken under the Family Medical Leave Act;
- Good-faith, full-day disciplinary suspensions for violating written workplace conduct rules.

Responsive 24/7

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ATTORNEYS AT LAW

Classifying Workers

Employee versus independent contractor

Most wage-hour laws apply only to “employees.” But defining “employee” is not always an easy task and it can be easily confused with contractors.

- FLSA “Economic Reality” test
- IRS Independent Contractor test

Responsive 24/7

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Classifying Workers

Employee versus independent contractor

FLSA Economic Reality Test

- Totality of the circumstances.
 - Degree of control;
 - Investment in facilities;
 - Opportunity for profit and loss;
 - Permanency of the relationship; and,
 - Required skill
- Some courts add 6th factor: whether the services rendered are an integral part of the alleged employer's business.

Responsive 24/7

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ATTORNEYS AT LAW

Classifying Workers

Paid employee versus unpaid intern

Interns = FLSA “trainees”

Limited circumstances where one may work for another, without compensation, solely for his or her own advantage.

Responsive 24/7

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Classifying Workers

Paid employee versus unpaid intern

The Six Factor Intern Test (*all* factors must be met, or the intern will be viewed as an employee):

1. The training, even though it includes actual operation of the facilities of the employer, is similar to that which would be given in a vocational school;
2. The training is for the benefit of the trainee;
3. The trainees do not displace regular employees, but work under close observation;
4. The employer that provides the training derives no immediate advantage from the activities of the trainees; on occasion its operation may actually be impeded;
5. The trainees are not necessarily entitled to a job at the completion of the training period; *and*
6. The employer and the trainees understand that the trainees are not entitled to wages for the time spent training.

Responsive 24/7

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ATTORNEYS AT LAW

Classifying Workers

Paid employee versus unpaid intern

Individuals may not “volunteer” services to private sector for-profit employers! Any individual providing voluntary services for such an employer must be recognized as an intern/trainee.

Responsive 24/7

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ATTORNEYS AT LAW

Workplace Investigations



Responsive 24/7

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ATTORNEYS AT LAW

Workplace Investigations

Employee complaints constitute a significant liability risk for employers. A prompt and thorough investigation is not only a business imperative, but also a legal requirement in many instances.

Conducting workplace investigations at the first sign of trouble not only should stop improper behavior, but also serve as a deterrent for future occurrences.

Investigations can provide employers with an effective defense to litigation.

Responsive 24/7

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ATTORNEYS AT LAW

Workplace Investigations

The 7 steps to proper workplace investigations

Step 1: Effective policies in place

- Anti-harassment, anti-retaliation, standards of conduct, equal employment opportunity, reporting and investigation procedures.
- Ensure the policies are understood and used by periodically training managers and employees.

Responsive 24/7

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Workplace Investigations

The 7 steps to proper workplace investigations

Step 2: Responding to a complaint

The law does not mandate certain procedures for effective investigation, but they should be conducted in an objectively fair manner. Consider:

- Purpose
- Objective
- Scope

Is immediate action needed or can the status quo remain in place (ie, workplace violence or a lesser issue?)

Responsive 24/7

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Workplace Investigations

The 7 steps to proper workplace investigations

Step 3: Determining who should conduct investigation

- *Must* be impartial, know company policies, culture, operations, etc., respect privacy of those involved, and be someone who employer would be comfortable with becoming a witness in future litigation
- Manager, human resources specialist, private investigator, outside consultant, legal team
- Consider the nature of the investigation (will a female employee who is alleging sexual harassment feel more comfortable with a female investigator?)
- Team approach is sometimes better than selecting one individual

Responsive 24/7



ATTORNEYS AT LAW

Workplace Investigations

The 7 steps to proper workplace investigations

Step 4: Evidence gathering

This should start as soon as employer becomes aware of credible allegations.

May need to collect personnel files, electronic files, prior complaints, organizational charts, emails, texts and voicemail messages...even social media messages (but be careful!).

Do you need to issue a litigation hold so as to preserve evidence?

Responsive 24/7

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Workplace Investigations

The 7 steps to proper workplace investigations

Step 5: Interviews

Complainant should generally be interviewed first. Alleged bad actor should be interviewed immediately, or soon after, to avoid perception of unfairness.

Consider location. Generally should be at employer's site, but may need to be held off-site to protect confidentiality. But, consider whether you can ask employees to not discuss investigation...

Responsive 24/7

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Workplace Investigations

The 7 steps to proper workplace investigations

Banner Estrella Medical Center, 358 NLRB No. 93 (2012):

Human resources consultant routinely asked employees who filed internal, work-related complaints to not discuss complaints with co-workers while investigation was ongoing. An employee who received this request filed an unfair labor charge with NLRB.

NLRB held that the employer violated Section 7 of the NLRA (right of employees to engage in “concerted activity” w/ respect to terms and conditions of their employment).

In order to show a legitimate business justification favoring confidentiality that outweighed employees’ Section 7 rights, an employer must identify a specific need to: (1) protect witnesses (2) avoid evidence spoliation (3) avoid fabrication of testimony, or (4) prevent a cover up before instructing employees to maintain confidentiality.

Responsive 24/7



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Workplace Investigations

The 7 steps to proper workplace investigations

Step 6: Documentation

- Written notes, audio recordings, or court reporter.
- Notes should contain facts – not impressions or conclusions of the interviewer.
- Assume all documents will be discoverable!

Responsive 24/7

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Workplace Investigations

The 7 steps to proper workplace investigations

Step 7: Communicating outcome

- Only complainant and alleged bad actor need to know outcome; detailed information should only be shared on a “need to know” basis.
- Monitoring the work environment and some sort of corrective action (even if complaint is not substantiated) may be needed.
- Be sure to apply uniform & consistent treatment for similar violations. Be prepared to justify any differing treatment.

Responsive 24/7

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ATTORNEYS AT LAW

GINA

presented by Jaron P. Blandford



**"I'm afraid we found annoying
personality markers in your DNA.
I can't hire you."**

GINA

“Genetic Information Nondisclosure Act”

- Passed by Congress in 2008; took effect in November 2009.
- Enforced by the Equal Employment Opportunity Commission.
- Makes it an unlawful employment practice for employers to "request, require, or purchase" an individual's genetic information. Genetic information is defined broadly and includes the "manifestation of a disease or disorder" in an individual or his or her family members, in addition to more standard concepts like the results of genetic tests.

Responsive 24/7

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On December 17, 2012, the EEOC approved its Strategic Enforcement Plan for Fiscal Years 2012 through 2016. In the Plan, the EEOC identified six national priorities, one of which was targeting genetic discrimination. EEOC has stayed true to its word...

Responsive 24/7

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On May 14, 2013, the EEOC settled its claims against a fabric company, Fabricut, Inc. for \$50,000 and injunctive relief. The EEOC had sued Fabricut, Inc. on behalf of a temporary employee who had been denied a permanent position following a post-offer, pre-employment medical examination during which she was asked about her family medical history in a questionnaire.

Responsive 24/7

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One week after settling the Fabricut case, the EEOC filed another GINA suit against Founders Pavilion (a long-term care facility). Again, a potential employer inquired into the family medical history of a prospective employee. This again occurred in the pre-employment physical. In addition, questions were asked of current employees during annual required medical exams.

Allegedly, Founders Pavilion used this information in a way that violated other acts, such as the American with Disabilities Act and Title VII (i.e., refusal to hire a job applicant because she was pregnant and failure to accommodate CNAs with work disabilities).

Responsive 24/7

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GINA

Takeaway

It appears that the EEOC believes any inquiry into family medical status or conditions will be a direct GINA violation. Employers should immediately review processes for pre-employment or physical exams to make sure no questions are asked regarding family medical history. Many current forms include sections inquiring about family health (“Do either of your parents have a history of cancer, heart disease, high blood pressure, etc.”); these questions should be eliminated.

Responsive 24/7

(McBRAYER)
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ATTORNEYS AT LAW

Supreme Court Decisions

presented by Jaron P. Blandford



Responsive 24/7

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Supreme Court Decisions

On June 24, 2013, the United States Supreme Court issued a very important ruling that weighs in favor of employers. *Vance v. Ball State University* centered on employers' liability for workplace harassment.

Responsive 24/7

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Supreme Court Decisions

Background:

The Supreme Court held many years ago that, under Title VII of the 1964 Civil Rights Act, employers can be held liable for the acts of “supervisors” who harass subordinate employees.

If harassment is by a “supervisor”:

Tangible employment action (hiring/firing) = strict liability for employer

No tangible action = still a presumption that the employer is liable for the “supervisor’s” harassing actions, which can only be disproved by establishing an affirmative defense that :

- (1) the employer exercised reasonable care to prevent and correct any harassing behavior, and
- (2) that the plaintiff unreasonably failed to take advantage of the preventive or corrective opportunities that the employer provided.

Responsive 24/7

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Supreme Court Decisions

If the harasser is a co-worker:

Employers may only be held liable for the harasser's actions if the plaintiff shows that he/she:

- (1) gave the employer notice of the alleged harassment, and
- (2) that despite such notice, the employer was negligent in controlling workplace conditions

Supervisor v. Co-worker = big difference for employer liability standards...but what is a "supervisor?"

Responsive 24/7

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ATTORNEYS AT LAW

Supreme Court Decisions

Various definitions of “supervisor” used by courts, until the Supreme Court decided *Vance*.

- Maetta Vance was employed as a catering assistant at Ball State University (“BSU”).
- Over the course of two years, Vance submitted several complaints, both to BSU and the EEOC alleging discrimination and racial harassment. The majority of her complaints stemmed from incidents involving BSU employee Sandra Davis, a catering specialist. It was stipulated by both parties that Davis did not have authority to “hire, fire, demote, promote, transfer, or discipline” Vance. But exact nature of work relationship disputed by parties.

Responsive 24/7

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Supreme Court Decisions

- The district court held, and the Seventh Circuit affirmed, that BSU could not be held vicariously liable for Davis' alleged harassment because Davis was not a "supervisor" under the Seventh Circuit's "hire, fire, demote, promote, transfer, or discipline" framework.
- Davis was merely a co-worker, so the less stringent negligence standard applied and BSU could only be held liable if Vance could show BSU was negligent in discovering or remedying the harassment.
- Vance could not satisfy this standard, as the evidence showed that BSU had reacted and responded to the complaints in a reasonable manner.

Responsive 24/7

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Supreme Court Decisions

Vance (plaintiff): “supervisor” is someone who has authority to control someone else’s daily activities and evaluate their performance.

EEOC: “supervisor” is someone who has the ability to exercise significant direction over another’s daily work.

BSU (defendant): “supervisor” should only include those individuals who possess more power, such as the ability to hire, fire, or promote.

Responsive 24/7

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Supreme Court Decisions

In a 5-4 decision, the United States Supreme Court held that an employee is considered a “supervisor” only if he or she is empowered by the employer to take “tangible employment actions” against the employee.

“A supervisor must be able to ‘effect a significant change in employment status’, such as hiring, firing, failing to promote, reassignment with significantly different responsibilities, or a decision causing a significant change in benefits.”

Responsive 24/7

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Supreme Court Decisions

Takeaway

Employers should review their anti-harassment policies and procedures for investigating claims. Job definitions should be clearly defined and employers should definitively decide what employees are empowered to take *“tangible employment actions”* against other employees.

Responsive 24/7

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Supreme Court Decisions

On June 25, 2013, the Supreme Court, in the second big win for employers, clarified what standard employees must meet to successfully pursue a retaliation claim under Title VII of the Civil Rights Act of 1964. The case is *University of Texas Southwestern Medical Center v. Nassar*.

Responsive 24/7

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Supreme Court Decisions

In the Civil Rights Act of 1991, Congress had amended Title VII to say that an employee could establish a discrimination claim by merely demonstrating that race, color, religions, sex or national origin was a “motivating factor” in any adverse employment action. It said nothing about retaliation claims.

Plaintiff, Nassar, was hired by the University of Texas Southwestern Medical Center (“UTSW”), but resigned after one of his supervisors allegedly made remarks about his productivity and national origin. He then sought a job at another hospital, but that hospital withdrew its job offer to Nassar after one of his former UTSW supervisors opposed the hire. Nassar then sued UTSW, alleging discrimination and retaliation.

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Supreme Court Decisions

A jury found for Nassar on both claims, but UTSW appealed to the U.S. Court of Appeals for the Fifth Circuit. At the appellate level, it was concluded that the evidence of discrimination was insufficient, but that there was enough evidence to prove retaliation was a “motivating factor” for UTSW’s alleged action of discouraging another hospital from hiring Nassar.

UTSW appealed to Supreme Court, asking what standard of proof applies in Title VII retaliation cases?

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Supreme Court Decisions

The Supreme Court held that the “motivating factor” standard only applies to claims of discrimination, not retaliation claims. Thus, *retaliation claims are still subject to the traditional “but for” causation standard, a tougher burden of proof for plaintiffs.* In other words, a plaintiff must prove that “but for” the fact that he or she alleged harassment/discrimination (by filing a claim, lodging a complaint, etc.), his or her employer would not have taken an adverse employment action.

Responsive 24/7

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Supreme Court Decisions

Takeaway

Always document any reasons that certain actions are being taken against employees so that they can be presented in the event a discrimination or retaliation case arises. The 'but for' standard should make it harder for employees to prevail on retaliation claims.

Responsive 24/7

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A Scenario

Tina was made an offer to work at an adult day center as a cafeteria worker. Post offer, the employer made her undergo a medical exam. This exam was not done on the employer's premises, but at a medical office. The employer did not know the physician conducting the exam and had only given instructions for the physician's office to conduct a routine medical exam.

The physician's form asked if anyone in Tina's family was obese. She indicated both her mother and father were. While Tina herself was not clinically obese, she was overweight. Tina was subsequently given the job in the cafeteria.

A few months later, after putting on a few pounds because of an unrelated knee injury, the employer expressed his concern with Tina's "health" and said she should get more exercise. The employer demoted her to an activities department position.

Discuss the implications.

Responsive 24/7

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Questions?

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Responsive 24/7

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HIPAA & HITECH

presented by Lisa English Hinkle



"We all deal with it differently."

HIPAA & HITECH

The HIPAA final omnibus rule, in accordance with the HITECH Act of 2009, was issued on January 17, 2013. It became effective on March 26, 2013.

Provisions are important for entire health care industry, but let's focus on how they impact *employers*.

Responsive 24/7

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HIPAA & HITECH

A group health plan sponsored by an employer is a covered entity under HIPAA. The HIPAA Privacy, Security, Breach Reporting and Enforcement Rules protect personal health information (“PHI”) that is received, used, maintained or created by the group health plan as a HIPAA-covered entity. Thus, an employer must comply with HIPAA obligations if he is acting as the sponsor and/or administrator of a group health plan.

PHI = all information, including demographic, used or transmitted by a group health plan or business associate of a group health plan that identifies an individual or could be used to reasonably identify an individual and which relates to:

- 1) physical / mental condition;
- 2) health care provision for the individual; or,
- 3) payment related to health care provision.

HIPAA & HITECH

PHI: employee's enrollment status in a group health plan; information contained on explanation of benefits statements ("EOBs") provided by insurers to plan participants.

NOT PHI: information received because of your role as an employer (not the plan sponsor or administrator) , such as medical information related to an employee's leave of absence.

Responsive 24/7

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HIPAA & HITECH

As a plan administrator and / or sponsor, you have to communicate and contract with third parties to provide services to the group health plan. These third parties may be insurance companies, or consultants, or legal counsel. Upon receipt of PHI, these third parties, whether an individual or entity, become a **“business associate”** for HIPAA purposes.

When the HITECH Act passed in 2009, it made business associates of group health plans *directly subject to several HIPAA requirements* and required that a HIPAA group plan and other types of covered entities, including business associates, follow certain procedures in the event PHI was disclosed without authorization (a “breach”).

HIPAA & HITECH

The Final Rule—Important Changes

1) Expanded definition of a business associate

A **business associate subcontractor** is now explicitly included as a business associate.

BA subcontractor: any person or entity to whom a business associate delegates a function, service, or activity involving PHI; all downstream vendors.

Responsive 24/7

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HIPAA & HITECH

The Final Rule—Important Changes

2) The Business Associate Agreement Requirement

Previously, a business associate agreement had to exist between a group health plan and all business associates. Now, there must also be a business associate agreement between a business associate and subcontractor. (Note that a group health plan does *not* have to enter into a contract with the business associate subcontractor).

Responsive 24/7

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HIPAA & HITECH

The Final Rule—Important Changes

3) Expansion of BA Liability

Business associates and subcontractors are now obligated to:

- Comply with all of the Security Rule's administrative, physical, and technical safeguards;
- Comply with any request by the HHS Secretary;
- Make reasonable efforts to limit PHI to minimum necessary to accomplish purpose of use or request;
- Comply with all notification requirements of the Breach Notification Rule; and,
- Provide, upon request, an accounting disclosure of PHI in an electronic health record within the prior 3 years and an electronic copy of PHI that is part of an EHR.

HIPAA & HITECH

The Final Rule—Important Changes

4) Breach Notification Requirements

A breach is the “acquisition, access, use or disclosure” of PHI in violation of the Privacy Rule that “compromises the security or privacy of the PHI. The final rule establishes that impermissible use or disclosure of PHI is *presumed* to be a breach unless the group health plan or entity can demonstrate there is a “low probability that the PHI has been compromised” based upon a four-part risk assessment detailed in the rule.

Responsive 24/7

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HIPAA & HITECH

The Final Rule—Important Changes

Four Part Test (replacing “risk of harm”):

- 1) The nature and extent of the PHI involved, including types of identifiers and likelihood of re-identification.
- 2) The unauthorized person who used the PHI or to whom the disclosure was made;
- 3) Whether the PHI was actually acquired or viewed; and,
- 4) The extent to which the risk to the PHI has been mitigated.

*There are still some types of unauthorized disclosures that are not a breach under the final rule.

Responsive 24/7

(M C B R A Y E R)
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ATTORNEYS AT LAW

THE ACA

presented by Lisa English Hinkle



Responsive 24/7

(M C B R A Y E R)
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ATTORNEYS AT LAW

THE ACA

The current culture of medicine which has been built into our health care systems for decades is experiencing a transformational change.

This transformational change will require strong partnerships between payors and providers to meet the new demands of the marketplace.



The diagram consists of two large, hollow blue arrows pointing in opposite directions. The left arrow points left and contains the text 'Historical culture of medicine:' followed by a bulleted list. The right arrow points right and contains the text 'Evolving Culture:' followed by a list of four items. The arrows are positioned horizontally, with the left arrow on the left and the right arrow on the right, creating a visual flow from the historical culture to the evolving culture.

Historical culture of medicine:

- Competitive
- Volume-based
- Individualistic

Evolving Culture:
Patient centered
Quality
Value-based
Collaborative

THE ACA

GOALS

Affordable Care Act

- Provisions for 2014
- Exchanges
- Miscellaneous
 - Accountable Care Organizations
 - Paying for Quality

Responsive 24/7

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THE ACA

Higher Mortality & Inferior Health in the United States

The Institute of Medicine recently reported that there is a “striking persistent and pervasive pattern of higher mortality and inferior health in the United States when compared with other high-income countries. We believe that this poor correlation between spending and outcomes should prompt a reevaluation of current cost-containment efforts.”

Responsive 24/7



ATTORNEYS AT LAW

THE ACA

Expansion of access to health insurance

- Health benefit exchanges

Expansion of Medicaid eligibility

New payment mechanisms

- Quality
- Integration/coordination of care

Fraud and abuse tools

Responsive 24/7

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The Watershed Year

January 1, 2014:

- ☐ Expanded Medicaid coverage
- ☐ Presumptive eligibility for Medicaid
- ☐ Individual requirement to have insurance
- ☐ Health insurance exchanges
- ☐ Health insurance premium and cost sharing subsidies
- ☐ Guaranteed availability of insurance
- ☐ No annual limits on coverage
- ☐ Essential health benefits
- ☐ Multi-state health plans
- ☐ Temporary reinsurance program for health plans
- ☐ Basic health plan
- ☐ Medicare advantage plan loss ratios
- ☐ Wellness programs in insurance
- ☐ Fees on health insurance sector
- ☐ Medicare payments for hospital-acquired infection

Responsive 24/7

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Employer “Pay or Play”

The employer mandate requires that businesses with 50 or more full-time equivalent employees provide affordable health insurance for those employees or pay penalties. In July 2013, implementation of the mandate was delayed until 2015 (a year after its intended start date of January 2014).

What is a large employer?

- 50 + employees (aggregated)
- Fulltime – 30 hours
 - 30 hours per week
 - 130 hours monthly

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No Coverage Penalty

- No minimum essential coverage to 95% of full-time employees and children.
- Any full-time employee receives premium tax credit or cost-sharing reduction for purchasing insurance through state exchange.

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No Coverage Penalty

\$2000 multiplied by the number of full-time employees (“FTEs”) minus 30, divided by 12.

Example:

$\$2000 \times (90 - 30 \text{ FTEs}) / 12$

$\$2000 \times 60 / 12$

$\$120,000 / 12$

\$10,000 per month

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Insufficient Coverage Penalty

- Offers health insurance
 - Does not provide minimum value
 - The coverage is not affordable

The lesser of:

$\$3,000 \times \# \text{ of FTEs receiving subsidy divided by } 12$; or,

The “no coverage” penalty amount.

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Coverage must have **“minimum value.”**

- Plan covers at least 60% of total allowed costs of benefits

Coverage must be **“affordable.”**

- Coverage must not exceed:
 - 9.5% of W2 wages
 - 9.5% of Federal Poverty Line for a Single Individual

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Who is a “full time employee”?

- 30 hours or more weekly
- 130 hours monthly
- Seasonal/variable hourly
 - Test period of 3-12 months
 - Standard measurement period chose by employer

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Essential Health Benefits

Health plans offered in individual and small group markets are required to offer comprehensive coverage of Essential Health Benefits

- Ambulatory patient services
- Emergency services
- Hospitalization
- Maternity and newborn care
- Mental health and substance use disorder services, including behavioral health treatment, rehabilitative and habilitative prescription drugs
- Rehabilitative and habilitative services and devices
- Lab services
- Preventive and wellness services and chronic disease management
- Pediatric services including oral and vision care.

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A Scenario

A small physician's begins to offer a self-funded group health plan to employees. The physician is the employer and acts as the plan's administrator. The insurance representative asks the physician to email him a list of names of who will be enrolling and whether or not they are currently insured. The representative receives the email, but a few days later his laptop is stolen. His work email is on the laptop and can easily be accessed. However, the laptop is found and returned a few days later.

The physician also sends the same information to his lawyer, to get advice about whether he is in compliance with the ACA. The lawyer prints all client related email, files it, and stores it in boxes in a storage warehouse. The lawyer and the physician have a business associate agreement between them and the lawyer understands that the information is subject to HIPAA.

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A Scenario

An employee comes to the employer physician and states that he needs to take 3 weeks of FMLA leave. The physician asks for a doctor's note to verify this need; the employee complies. The note details a mental condition that the patient is suffering from and that she will be seeking inpatient therapy. The physician later loses the doctor's note in the midst of all his other paperwork.

Discuss the implications.

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Questions?

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